

**IDAHO STATE GROUP INSURANCE  
ADVISORY COMMITTEE  
November 19, 2013  
MEETING MINUTES**

The November 19, 2013 meeting of the Idaho State Group Insurance Advisory Committee was held in the LBJ Building, Conference Room 155, located at 650 W. State Street, Boise, Idaho

**ATTENDANCE**

**Members Present:**

Director Teresa Luna, Chair  
Senator Fred Martin  
Representative Phylis King  
Retired Employee Dick Humiston  
Judiciary Member Andrea Patterson  
Employee Member Roxanne Lopez

**Others Present:**

Division of Financial Management: Shelby Kerns, Budget Bureau Chief  
Legislative Service Office: Robyn Lockett, Analyst  
Department of Administration: Amy Johnson, Cindy Dickinson, Nicole Fitzgerald, Keith Reynolds, Rebecca Fry, Jennifer Pike and Margaret Odedo

**WELCOME**

Director Luna called the meeting to order at 2:05 p.m. and welcomed all members.

**GENERAL BUSINESS**

**Approval of Minutes:**

**MOTION:** Representative King moved to accept the September 11, 2013 minutes as written. Seconded by Senator Martin, motion passed. Senator Martin asked that communication in regards to employee dependent verification continue to contain a Boise address.

**Dependent Verification Update:** Director Luna provided the group with sample letters that include co-branding with permission of the Secretary of State. All correspondence will be sent to employees that carry dependents with the anticipated timeline as follows:

- First letter is scheduled to go out December 13, 2013 that explains eligibility rules and required documents.
- Second letter is scheduled for January 10, 2014 reminding employees that documentation is still needed.
- February 10, 2014 a final notice will be sent to those employees who have not provided all documents.

Ms. Johnson will also be providing webinars to agency Human Resource individuals before any communication is mailed out.

**Financial Update:** Ms. Johnson indicated that the financial information that was asked for in previous meetings has been re-formatted to capture additional information for current employees.

Ms. Johnson explained that we used more of the reserve than anticipated, which has to do with the Affordable Care Act. Director Luna asked how much are we paying in taxes. Ms. Johnson stated it is about \$3.8 million, with anticipation that it will double in 2015. Ms. Patterson asked if we have any estimate on premium increases. Mr. Keith Reynolds indicated that the increase could average \$500 per employee annually, but could vary on employee plan selection. Retired Employee Humiston requested that the next statement include retirees and their dependents.

Ms. Patterson reflected back to the dependent verification and that hopefully we will get the desired result using appropriate tracking. Representative King asked if the verification is successful, will it help bring down costs once ineligible individuals are no longer on the plan. Director Luna stated that it will not impact this budget year, but we expect to see cost savings in the future. Below are financial summaries for medical and dental expenses and revenue.

Medical

	Actual		Projected	
	FY 2013	FY 2014	FY 2015	
Total Enrollees	18,958	19,127	19,177	
Appropriation Per Employee	8,550	8,931	10,323	
State Cost Per Employee	9,299	10,225	10,909	

Revenue	188,740,000	198,020,000	234,450,000
Total Expenses	195,800,000	206,970,000	234,060,000
Change in Reserves	-7,060,000	-8,950,000	390,000

Beginning Reserve Balances	27,970,000	20,910,000	11,960,000
Change in Reserves	-7,060,000	-8,950,000	390,000
Ending Reserve Balance	20,910,000	11,960,000	12,350,000
Required Reserves	9,720,000	10,190,000	11,460,000

Dental

	Actual		Projected
	FY 2013	FY 2014	FY 2015
Total Enrollees	18,034	18,206	18,255
Appropriation Per Employee	0	169	228
State Cost Per Employee	213	245	244

Revenue	7,200,000	10,820,000	12,340,000
Total Expenses	11,020,000	11,390,000	12,330,000
Change in Reserves	-3,820,000	-570,000	10,000

Beginning Reserve Balances	5,060,000	1,240,000	670,000
Change in Reserves	-3,820,000	-570,000	10,000
Ending Reserve Balance	1,240,000	670,000	680,000
Required Reserves	550,000	570,000	620,000

**thriveidaho:** Nicole Fitzgerald informed the committee that the kickoff was very successful. We had over 300 employees who participated and we have distributed about 1,300 pedometers. Director Luna noted that we are scheduling meetings with all agency Directors to get management level support and to help encourage employee participation. Additionally we presented information at the Health Care Task Force and received positive feedback. Representative King asked what the cost of the program will be. Director Luna explained that we are still working on some elements and that further information will be provided at our JFAC hearing.

**ADJOURNMENT:** Representative King moved to adjourn the meeting. Seconded by Senator Martin. Motion passed. Being no other business the committee adjourned at 2:51 p.m.

Respectfully submitted



Margaret Odedo