

Idaho State Group Insurance Advisory Committee

Members Terms

Authority of Committee:

Pursuant to Idaho Code 67-5761, The director of the department of administration shall have the authority to: (a) Establish an advisory committee to be comprised of program participants from the executive, legislative and judicial branches of state government. The advisory committee shall include one (1) active and one (1) retired employee representatives, and one (1) representative from an Idaho school district that is participating in the group insurance plan. The director shall consult with the advisory committee in the performance of those duties as enumerated in subsection (2) of this section.

The committee is comprised of at least (7) members, one senator, one representative, one retired state employee, one active employee, one judiciary representative, one school district representative, and the director of the Department of Administration. One staff person shall be provided by the Department of Administration to perform administrative support, but will not act as a committee member.

Terms:

Members of the committee shall preside over the committee in the following manner:

- Legislators shall serve for 2 years
- All other members shall serve for 3 years

Committee Member Selection:

The Director of the Department of Administration shall act as the chair. In the event of a vacancy, the Director of the Department of Administration will appoint a new person to begin a new term. One more member than half of the current members shall constitute a quorum.

The chair shall be the executive head of the committee, shall, when present, preside at meetings.

Meeting Schedule:

The committee will meet twice a year. The committee may provide for such additional regular meetings as necessary and for special meetings. Notice of all meetings shall be given as provided in the open meeting law. The committee shall publish items on the Office of Group insurance website to include, meeting notices, agenda, and minutes for all meetings.

Order of Business:

- Welcome by Chair
- General Business
 - Approval of Minutes
- Updates/Projects
- Discussion Items
- Any Other Business
- Adjournment